

# PERTH AIRPORT CONSENT APPLICATION FORM

## Approvals Framework

Land use planning and building control at Perth Airport is regulated by the Department of Infrastructure, Transport, Regional Development and Communications under the Commonwealth *Airports Act 1996* (the Act). All building activity on Perth Airport land requires approval under the Act. Depending on the scope of works, this approval process can consist of up to four separate applications as follows:

1. Major Development Plan,
2. Development Application,
3. Perth Airport Consent, and/or
4. Airport Building Controller (ABC) permit

### 1. Major Development Plans

Under certain criteria as outlined in Section 89 of the Act, submission of a Major Development Plan (MDP) to the Department of Infrastructure, Transport, Regional Development and Communications may be required. The MDP assessment process ensures that the proposed development is consistent with the Perth Airport Master Plan and addresses all Commonwealth stakeholder requirements.

MDPs are obtained by Perth Airport and can take up to 12 months to draft and seek approval. Therefore, you are strongly encouraged to contact Perth Airport early in your planning process.

### 2. Development Application

A Development Application (DA) may be required for certain projects as determined by Perth Airport. This approval is required independently of an MDP.

The purpose of a DA is for Perth Airport to ensure that the proposed development is consistent with Perth Airport's Design Guidelines, Lease Agreement and Master Plan.

DA applications are to be submitted electronically to the Consents Coordinator. Concept plans are acceptable, but must include at a minimum:

- Site plan including Finish Floor Levels (Australian Height Datum),
- Elevations including:
  - Colour schemes,
  - Building materials, and
- Floor plans / layouts and external facades.

Once the DA review has been undertaken by Perth Airport, advice will be provided to the applicant which may include any changes required. It is important to note that all requested changes must be made prior to submitting Perth Airport Consent and ABC permit applications.

Perth Airport will approve or reject the DA within 28 calendar days of receipt of all necessary information and fees.

### 3. Perth Airport Consent

Perth Airport Consent is required for all construction, alteration, or demolition works undertaken on the Perth Airport estate. Perth Airport assesses the Consent proposal from a Leasing, Work Health and Safety, Environment and Heritage, Operational, and Master Plan viewpoint.

Perth Airport will approve or refuse a consent application within 28 days of receipt of all necessary and information and fees.

The Perth Airport Consent Approval has a validity of two (2) years from the date of issue and can be extended by one (1) year, subject to approval by Perth Airport.

To make an application, please contact:

**Perth Airport Consents Coordinator**

Email: [consents@perthairport.com.au](mailto:consents@perthairport.com.au)

Phone: (08) 6278 8112

### 4. Airport Building Controller Permit

The ABC assesses the planned works under the Act and its Regulations (including the *Airports (Building Control) Regulations 1996*), National Construction Codes, and applicable Australian Standards.

The ABC is appointed by the Department of Infrastructure, Transport, Regional Development and Communications and is a separate entity to Perth Airport. As such, there are separate application processes and fees for Perth Airport Consent and ABC permits.

Upon receiving the Perth Airport Consent Approval, the ABC permit is typically issued within 7-10 business days.

An ABC permit application can be made via:

<https://infrastructure.gov.au/aviation/airport/airport-building-control/abco/index.aspx>

All queries relating to the ABC process are to be directed to:

Email: [abcperth@iinet.net.au](mailto:abcperth@iinet.net.au)

Phone: (08) 9479 5170

Stephen Ward: 0417 880 381

Ben Tran: 0419 042 788

### ***Telecommunications Act 1997***

Where a telecommunication carrier proposes to undertake works that require Perth Airport approval, the carrier must comply with the Perth Airport Approvals process. Land Access Notices are not applicable on the Perth Airport estate.

## Fees and Charges

Fees are payable on submission of an approval application and are based on project value, inclusive of GST. Cheques are to be made payable to “Perth Airport Pty Ltd”. If you wish to pay via credit card or EFT, please request an invoice from the Consent Coordinator. Please be aware that all invoices have a 7-day payment period. The approval application will not be processed until the fees have been paid.

### Schedule of fees and charges

Major Development Plans
Should your project require an MDP, there are fees and charges imposed by Perth Airport for preparation, lodgement, and negotiations with Commonwealth agencies where applicable. Fees are calculated based upon the size and complexity of the project.

Development Application		
From	To	Fees
\$ -	\$500,000	\$300
\$500,001	Above	\$300 plus \$150 for every additional \$100,000 thereafter

Perth Airport Consent		
From	To	Fees
\$ -	\$10,000	\$400
\$10,001	\$25,000	\$650
\$25,001	\$50,000	\$910
\$50,001	\$100,000	\$1,400
\$100,001	\$250,000	\$1,950
\$250,001	\$500,000	\$3,050
\$500,001	\$1,000,000	\$5,500
\$1,000,001	\$5,000,000	\$8,100
\$5,000,001	\$10,000,000	\$11,000
\$10,000,001	Above	\$11,000 plus \$1,200 for every additional \$1 million thereafter
Application for Consent Validity Extension		\$400
For projects requiring significant oversight from Perth Airport, or specialist support services, further fees may be charged.		Please contact the Consent Coordinator to discuss and seek a fee estimate.

### Variation Fee Calculation:

New Project Value (NPV) = Original Project Value (OPV) + Variation Project Value

Variation Fee = \$400 if the NPV is in the same price bracket as the OPV, *or*

The difference of both fees if the NPV has moved to a different price bracket, whichever is higher.

## Airport Building Controllers Fee's

Fees for an ABC permit are payable directly to Department of Infrastructure, Transport, Regional Development and Communications upon submission of the ABC online application.

## Post Approval Considerations

Upon receipt of the ABC permit or Perth Airport Consent, please note the following additional approvals and/or requirements which may be applicable and should be factored into project timeframes and management plans:

<b>Work Permits</b>	Upon receiving your approval, you will be required to attend an OSH Works Planning Meeting with your Project Facilitator. The scope of works and the applicant's proposed mitigation and management plans will be discussed. Additional OSH permits will be required should there be high risk activities involved, i.e., works including excavation, hot works, confined space entry, working at heights, cranes, demolition & penetration, energy isolations & control, life safety systems and OLS penetrations.
<b>Site Access</b>	Where works are proposed to be undertaken in sterile areas or Airside, an ASIC or VIC pass will be required. Please be aware that ASIC approvals can take up to 6 weeks to process.  ASIC applications can be made at: <a href="https://www.perthairport.com.au/Home/corporate/work-with-us/asic-online">https://www.perthairport.com.au/Home/corporate/work-with-us/asic-online</a>
<b>As-Built Information</b>	All above ground features (e.g. buildings and associated canopies, pavements, light poles, pits, valves, fences and gates, tanks etc.) and all underground services are to be recorded by survey or field measurement and the as-built data and drawings forwarded to the assigned Perth Airport Project Facilitator or Project Manager. All as-built survey works are to be undertaken by Perth Airport's surveyor, VERIS (0458 964 000) or an approved surveyor, at the expense of the applicant to standards outlined in the latest version of the document <b>PAPL-76-120 PAPL Spatial Data Standard</b> .
<b>Aboriginal Heritage</b>	Aboriginal Heritage monitors are required to be present during any initial ground disturbing works in areas where there are registered Aboriginal heritage sites and Other Heritage Places. Applicants can arrange Aboriginal heritage monitors via Perth Airport's Approvals Team. A fee is applicable should heritage monitors be required. Contact the Consents Coordinator to arrange: <a href="mailto:consents@perthairport.com.au">consents@perthairport.com.au</a>

## Perth Airport Consent Application Form

APPLICANT DETAILS <small>(if raising an invoice, it will be sent to the applicant unless otherwise advised)</small>			
Name:		Phone:	
Company:		Mobile:	
Address incl.			
Post Code:			
Email Address:			

PROJECT DETAILS	
Work Location as per gridded map, see last page:	
Location street name, Lease No if applicable	
Description of works	
Estimated Commencement Date:	
Estimated Completion Date:	
Does this Project have a DA?	YES / NO

Project Manager, Supervisor or Contractor <small>(main point of contact on site)</small>			
Name:		Phone:	
Company			
Email Address			

FEES* <small>(for invoicing purposes)</small>	
Estimated/ Contract Value:	\$

**Consent Submission Checklist (where applicable) – please complete this checklist**

Perth Airport will require an electronic copy of the following items. Figures and drawings are to be provided in MicroStation DGN format where possible, or alternatively in a PDF format.

Item	Notes	Y or NA
<b>Description of proposed works</b>	<ul style="list-style-type: none"> <li>• General scope of works</li> <li>• Statements of consistency with Master Plan and Major Development Plan (if applicable)</li> <li>• Demonstrate compliance with the DA Approval (if applicable)</li> </ul>	Y
<b>Design/Engineering drawings</b> <b>Note: Status is either “Issued for Building Permit” or “Issued for Construction”.</b>	<ul style="list-style-type: none"> <li>• Location of buildings including setbacks compliant with the Perth Airport Design Guidelines</li> <li>• Site plan to a minimum scale of 1:200 including AHD contours, spot levels, nominated datum point and setbacks, detailed floor plans, elevations, and cross sections to a minimum scale of 1:100</li> <li>• Clearly defined finished ground levels and proposed finished floor levels</li> <li>• Building materials including choice of material with consideration given to the potential for glare and reflectivity. Zinalume may need to be assessed separately</li> <li>• Specifications and Structural Design Certificates</li> </ul>	
<b>Services</b>	<ul style="list-style-type: none"> <li>• Drawings for all electrical, fire, mechanical, wastewater connections and hydraulic services on the site and proposed methods of connection and/or protection of services on and adjoining the site.</li> <li>• Stormwater drainage to be undertaken to comply with the requirements detailed in the Perth Airport Drainage Design Criteria document.</li> <li>• Services Design Certificates</li> </ul>	
<b>Communications</b>	<ul style="list-style-type: none"> <li>• A detailed floor plan showing all structured cabling</li> <li>• Interconnections to the Wide Area Network where applicable (eg. MDF or pit for connecting to NBN)</li> <li>• Where equipment is to be installed in PAPL rack or communications room:               <ul style="list-style-type: none"> <li>• Layout of rack showing new infrastructure</li> <li>• List of equipment, including vendor and model, being installed</li> </ul> </li> <li>• Where a connection to Perth Airport’s communications network is required:               <ul style="list-style-type: none"> <li>• Location of the device</li> </ul> </li> <li>• Interconnections for all cabling connecting to PAPL network (if applicable)</li> <li>• Details, including locations, of Perth Airport IT services being consumed, such as FIDS and IPTV</li> <li>• For (Antenna’s) Technical Specification of the solution including the frequency that it operates on and the <b>direction of the</b></li> </ul>	

Item	Notes	Y or NA
	services.	
<b>Electrical Design and Power Demand</b>	<ul style="list-style-type: none"> <li>• For minor works such as lighting changes or new power circuits within existing installations where there are no substantive changes to the facility switchboard or electrical load the following is required:</li> <li>• General lighting and Power layout showing added/deleted equipment.</li> <li>• Marked up switchboard schematic showing added/deleted circuits.</li> <li>• For new installations or substantive changes to existing installations (e.g., replacement of switchboards, addition of new loads and major refits) the following is required as applicable to the installation:               <ul style="list-style-type: none"> <li>○ Electrical site plan showing location of site main switchboard, cabling routes, and location of new equipment.</li> <li>○ Lighting and Power plans.</li> <li>○ Electrical single line diagram of the site with markup of changes/additions to existing electrical single line diagram.</li> <li>○ Electrical equipment load list and maximum demand estimation.</li> <li>○ Electrical design compliance of any hazardous areas and hazardous materials storage.</li> </ul> </li> </ul> <p>SCADA connectivity for all electrical meters in T1/T2/Pier</p>	
<b>Environmental and Heritage Management</b>	<ul style="list-style-type: none"> <li>• Site Specific Construction Environment Management Plan (CEMP or EMP), including management and disposal actions of spills and potentially contaminating substances.</li> <li>• Check location of Heritage sites on DPLH register (ACHIS).</li> <li>• Heritage Management Plan where construction, or any ground disturbance works, or impact to vegetation is proposed in, or within, 100m of an Aboriginal Heritage site (additional approvals and controls may be required prior to any work commencing).</li> <li>• Environmental and Heritage Risk Assessment.</li> <li>• Clearing required- if so, what area and methods?</li> <li>• Excavation required (ground disturbance of more than 100mm for environment and/or any ground disturbance for heritage areas) – if so, methods?</li> <li>• Soil movement – if required, what volume?</li> <li>• Dewatering required – if so, submit a Dewatering Management Plan</li> <li>• Status of Contamination – provide contaminated site assessment or understanding of the site conditions.</li> </ul>	
<b>EV Charger Installation</b>	<ul style="list-style-type: none"> <li>• Complete EV Charger Installation Requirements Form</li> </ul>	
<b>Landscaping</b>	<ul style="list-style-type: none"> <li>• A detailed landscape plan indicating the landscaping concept, types and size of plants and trees, existing landscaping or features, lawn areas etc. (minimum scale 1:200).</li> </ul>	

Item	Notes	Y or NA
<b>Signage</b>	<ul style="list-style-type: none"> <li>• Detailed location and graphics of all signs to be erected on the site or building.</li> <li>• Construction and fixing method, incl footings</li> </ul>	
<b>Road works and/or Traffic Management</b>	<ul style="list-style-type: none"> <li>• Public access details including location of crossovers, car parking and walkways, compliant with the Perth Airport Design Guidelines</li> <li>• Traffic Management Plan</li> <li>• Road Safety Audit</li> </ul>	
<b>Construction method and timing</b>	<ul style="list-style-type: none"> <li>• Staging of works (if applicable)</li> <li>• Clean up and rehabilitation proposals</li> <li>• Height restrictions to be considered during design and construction planning so that Obstacle Limitation Surface (OLS) is not penetrated by the proposed works</li> <li>• Noise impacts – an acoustic engineer’s report and/or additional noise insulation may be required to ensure that the impact of aircraft noise on human health has been considered and appropriately mitigated in line with AS 2021</li> </ul>	
<b>NBN/Comms Landside verges works with Cable Hauling involved</b>	<ul style="list-style-type: none"> <li>• A clear methodology statement of proposed works (i.e.: duration of the proposed works, excavation, pit entry, impact on Perth Airport operations. adjacent building access, the road carriageway, infrastructure generally, etc.). Clean up and rehabilitation proposals</li> <li>• A Traffic Management Plan where works have a potential to impact on vehicle movement along adjacent road carriageways.</li> <li>• In addition to typical line drawings provided for communication cable haulage/installation related works, the proposed route shall be identified on an aerial photo (i.e.: Nearmap or similar), with the route aligned as accurately as possible in relation to roadside features (ie: road carriageway, trees, garden beds, pathways, overhead infrastructure, crossovers, large information/advertising signs, etc) along with relevant notes recorded for information purposes.</li> <li>• Any proposed excavation to be clearly identified on the haulage route.</li> <li>• High risk works assessment in line with Perth Airport’s PEMAC System (i.e.: Permits for Excavation, Hot Works, Confined Space Entry, etc.).</li> </ul>	

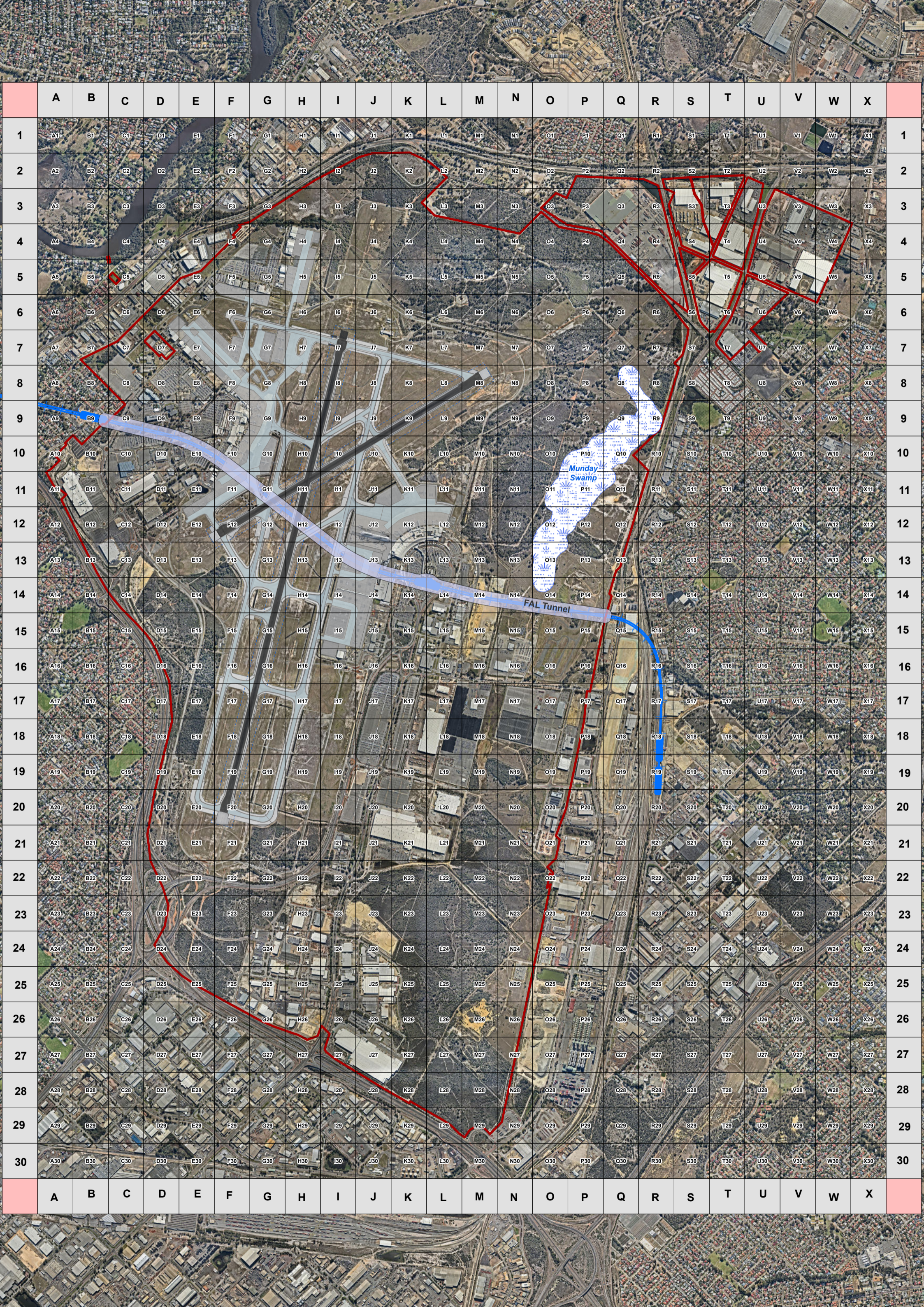


DOCUMENTATION (as noted in the Consent Submission Checklist, where applicable )		
Title	Revision	Date

\*For complex and/or high-risk projects requiring significant oversight from a Perth Airport Project Manager and/or Project Facilitator, a fee may be charged to recover Perth Airport costs.

- 1) *The Applicant acknowledges that by accepting the plans and specifications and other documents submitted to it, and by providing its Consent:*
  - i) *Perth Airport makes no assessment of, or warranty in respect of, the plans and specifications and other documents submitted with respect to:*
    - i) *the suitability for the purpose intended by the Applicant or the Applicant's clients or contractors;*
    - ii) *the compliance with applicable building regulations, standards or requirements, of the plans and specifications and other documents submitted, and*
  - b) *Perth Airport disclaims any responsibility or liability arising in any way in respect of the matters referred to in paragraph (a) above or otherwise in respect of its Consent; and the Applicant may make no claim against Perth Airport or its officers, employees, consultants, advisers, contractors or agents in relation to those matters.*
- 2) *The applicant is responsible for the action of all conditions listed in the approval and accepts responsibility to ensure that prior to commencement of works, all contractors will attend an OSH Works Planning Meeting with the Project Facilitator.*
- 3) *Perth Airport will approve or refuse a consent application within 28 days of receipt of all necessary and information and fees.*

Applicant (as per the applicants details above)	
Name:	
Signature:	
Date:	



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2	A2	B2	C2	D2	E2	F2	G2	H2	I2	J2	K2	L2	M2	N2	O2	P2	Q2	R2	S2	T2	U2	V2	W2	X2	2
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