

ACCEPTABLE ID

Applicants for a **New** or **Renewal** ASICs must lodge their application in person and produce a minimum of three identification documents (one each from category A, B and C).

ALL DOCUMENTS MUST BE ORIGINAL AND PRESENTED IN-PERSON FOR IDENTITY VERIFICATION

A category D document is only required if the category A, B or C do not display proof of a current address.

All the applicant's identification documents must contain exact name matches, unless the name variation is supported by a linking document.

ASIC applications WILL NOT be accepted if the applicant fails to meet the ID requirements.

Category A: Start of identify in Australia

| Document | Explanation/Description |
|------------------------------------|--|
| Australian birth certificate | Australian birth certificate. No commemorative certificates or extracts. |
| Australian citizenship certificate | Official Australian citizenship certificate issued by the Australian Government. |
| Australian citizenship by descent | Official Australian citizenship by descent extract issued by the Australian Government. |
| ImmiCard | ImmiCard |
| Australian visa | Australian Visa Label, Visa Grant Notice, VEVO Email (will be checked at time of lodgement) or Visa Evidencing Card. Must be presented along with the supporting foreign passport (support passport may be expired but must be original). NOTE: Australian visa applies to New Zealand citizens. |
| Australian protection visa | Australian Visa Label, Visa Grant Notice, VEVO Email (will be checked at time of lodgement) or Visa Evidencing Card. Must be presented with the supporting Australian Convention Travel Document (CTD) also known as a Titre de Voyage. A CTD is issued to a refugee to travel overseas in absence of being able to obtain a passport from the country of their nationality. |

Category B: Link between the identity and person by means of photo and signature

Government-issued document (must be different to category A). Must have applicant's photo and signature and be current and valid.

| Document | Explanation/Description |
|-------------------------------------|---|
| Passport | Australian passport, foreign passport or CTD (must not be expired). The CTD only meets the requirements for Category B if it looks similar to an Australia passport. Older paper-style documents are not acceptable. |
| Driver licence | Australian driver licence, learner permit or foreign driver licence. If the foreign driver licence is not in English a professional translation must be provided. Paper-style licences are not acceptable. |
| Australian proof of age card | Australian proof of age card issued by an Australian Commonwealth, State or Territory government. |
| Australian security licence | Australian security licence or Australian crowd controller licence. |
| Working with vulnerable people card | Australian working with children/vulnerable people check card. |

Category C: Evidence of the person operating in the community with their identity

Must be current and valid. A category B document that has not already been used may be used as a category C document.

| Document | Explanation/Description |
|-------------------------------------|---|
| Medicare Card | Medicare Card |
| Marriage Certificate (or similar) | Official Marriage Certificate, Civil Partnership Certificate, Recognised Details Certificate, or Divorce Order. |
| ASIC or MISC | Aviation or maritime security identification card. |
| Australian tertiary student ID card | Student ID card issued by an Australian TAFE, university or registered training organisation. |
| Bank Card | Credit Card or ATM card |
| Australian government benefits | Evidence of a right to an Australian government benefit, pension or health care card |

Category D: Evidence of the person operating in the community with their identity

Only required if categories A, B or C do not have current address. Documents must be less than 6 months old.

| Document | Explanation/Description |
|--------------------------------------|---|
| Australian Electoral enrolment | Proof of electoral enrolment in Australia |
| Australian rate or valuation notice | Rates notices or land valuation notice |
| Utility account or bank statement | Utility accounts (gas, water, electricity, telephone, internet) or bank account statement |
| Mortgage papers or tenancy agreement | Mortgage papers, current lease or tenancy agreement |

GENERAL GUIDANCE

Applicants who are unable to present a listed category A or B document

- The applicant is required to contact the relevant authority to apply for a listed document (i.e. contact Birth Deaths and Marriages to obtain a birth certificate)
- Exemptions for Category A or B can be applied for if the applicant's circumstances are:
 - Aboriginal people or Torres Strait Islanders who cannot obtain a birth certificate due their birth never being formally registered.
 - New Zealand citizens who entered Australia before 1 September 1994 and have not since travelled outside of Australia

Foreign language documents

- Foreign language documents must be accompanied by a professional translation. Perth Airport recommends translators accredited by the National Accreditation Authority for Translators and Interpreters (NAATI).

Change of name documents

- All the applicant's identification documents must contain exact name matches, unless the name variation is supported by a linking document. Acceptable examples of change of name linkage documents include marriage certificates, change of name certificate and deed poll. A statutory declaration is **not** an acceptable change of name linkage document.
- The applicant may use this linking document to satisfy category C.